

Arizona Special Education Report

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The Switch to the e-IEP PRO Continues for Arizona Districts, Charters and Agencies

Since January 2012, seven Arizona school districts, several charter schools and the Arizona Department of Corrections have selected the e-IEP PRO as their Special Education Student Management System.

This action continues the **11-year trend** of districts, schools and agencies in Arizona switching to the e-IEP PRO. This trend confirms that Arizona PEAs continue to recognize that the e-IEP PRO is the most comprehensive and fully-supported Special Education Student Management solution available in Arizona as confirmed by these interesting facts:



- Total # of Arizona Districts and Agencies using the e-IEP PRO: **267**
 - 124 Arizona public districts
 - 141 Arizona charter schools
 - AZ School for Deaf & Blind
 - Department of Corrections
- Total # of Arizona districts/agencies that have switched to the e-IEP PRO in last 12 months: **68**
 - 7 Arizona public districts
 - 60 Arizona charter schools
 - Department of Corrections
- Total rate of e-IEP PRO retention of all Arizona districts sold since 2001: **99.5%**
 - 99.3% of AZ public districts
 - 98% of Arizona charter schools
 - 100% of state agencies

- Total # of Arizona SPED student records managed within the e-IEP PRO: **~75,000**
- Total # of e-IEP PRO end-users in Arizona: **~7,500**
- Total # of student record transfer requests completed for 2010-11 School Year: **5,485**
- Total # of student record transfer requests completed For 2011-12 School Year: **7,500**
 - Projected transfer requests for 2012-13: **~10,000**

With the release of Version 12.0 in July, the e-IEP PRO continues to establish itself as the most complete and leading-edge special education management

solution available within Arizona. Highlights of some of the Version 12.0 features include:

- ⇒ PCG Approved Electronic Signature capability for IEP Progress Reports;
- ⇒ Complete and fully integrated set of Section 504 Forms;
- ⇒ General Education Teacher Portal for accessing IEP Information Sheets on-line;
- ⇒ One-way and two-way data integration with leading student management systems (SMS) available in Arizona.

For more information about the e-IEP PRO see: www.e-ieppro.com or call 1.877.879.3564.

ADE Updates Monitoring Guide Steps For 2012-13 - IEP and MET Considerations

ADE has released the Monitoring Guide Steps for the 2012-13 school year and there are a few changes relevant to IEP and MET documents.

For IEPs, ADE has removed the 60-day correction language from the Annual Goals related to IEP PLAAFP and all of the Transition related components of the IEP. Additionally, ADE has added and updated the "example" IEP statements in the areas of: PLAAFP, Progress Reporting, Specially Designed Instruction, and Least Restrictive Environment. The most significant change within the updated example statements is in the Spe-

cially Designed Instruction area which includes a definition of Specially Designed Instruction and multiple example statements that can be used as reference when describing how each special education service will be provided.

For METs, the changes include the removal of the 60 day corrections for the PSD and SID needs/eligibility codes and the change of the Mental Retardation to Intellectual Disabilities language within the corresponding eligibilities. These eligibilities are now labeled as Mild Intellectual Disability (MIID), Moderate Intellectual Disability (MOID)

and Severe Intellectual Disability (SID). These "Intellectual Disability" language changes are also reflected in the IEP eligibilities.

And correspondingly, to align the MET documents with the changes made in the IEP relating to Specially Designed Instruction, the guide steps also include updated example statements to use as reference within the Evaluation/Reevaluation to define the educational needs to access the general curriculum for the student when completing evaluations.

The e-IEP PRO IEP and MET documents have been updated

to fully align with the 2012-13 ADE Monitoring Guide Steps.

For a complete citation-by-citation crosswalk of how the e-IEP PRO IEP and MET documents align with the 2012-13 Monitoring Guide Steps, see the cross-walk documents available in the e-IEP PRO User Support page under the User Guide section (see the Reference Sheet Sub-section) or contact us at 1.877.879.3564.

The 2012-13 ADE Monitoring manual can be found at: <http://www.azed.gov/special-education/program-support-monitoring/>.



e-IEP PRO Special Education Forms Achieve High Marks For Compliance

e-IEP PRO

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Arizona Department of Education/ Exceptional Student Services (ADE/ ESS) releases a Monitoring Manual that includes Guide Steps to all Arizona districts each year to ensure educators and directors are aware and have guidelines to follow as it relates to compliance. These guide steps provide a list of required components that must be present in each student's Evaluation/MET and IEP.

The e-IEP PRO contains both modules for completing the Multidisciplinary Evaluation Team (MET) report and for creating the Individual Education Plan (IEP). The e-IEP PRO's MET and IEP forms meet each requirement as specified within the ADE/ESS Monitoring Manual and as a result have met the compliance requirements during multiple compliance audits/file reviews that e-IEP PRO districts have undergone over the years.

The Evaluation/MET report within e-IEP PRO follows the procedures of how evaluations are completed/ conducted in Arizona. Specifically, the Review of Existing Data, required for both Initial and Re-Evaluations, align with MET Forms E1-E4 in e-IEP PRO. These forms capture Background Data, Current Data, and Considerations as it relates to the student. e-IEP PRO MET Forms E5-E7 allow for multiple evaluators to enter Assessments, complete an Evaluation Summary and to consider Eligibility Determination. Each area addressed in the MET Report also has "hint" wording within the heading for staff to reference while completing each section.

In addition to aligning to the evaluation process, the forms also have been cross-referenced with each Citation/Line Item/Guide Step that the ADE monitors utilize when completing a File Review. This cross reference document can be found

under User Support within e-IEP PRO under User Guide section. To re-enforce MET compliance, the e-IEP PRO provides an on-line Audit Feature that applies 41 MET specific audit edits to check the MET report for possible missing data and provide the MET writers with reminders and guidance feedback.

The IEP Designer module has been designed to follow the process of IEP creation. Beginning with Present Levels of Academic Achievement and Functional Performance, which also loads information directly from the student's Evaluation/MET report, this module specifically assists staff with writing appropriate present levels that align with strengths and weaknesses discovered in the evaluation process. The e-IEP PRO also includes many "see examples" links that are available for each educator to view within the appropriate area and to assist them in completing the required areas of the IEP. Example links can be found on the Goals (Form D), Transition (Form G) and Transition (Form F) and Environment and Services (Form I) pages.

The e-IEP PRO Goal page has been designed from the Goal Writing Training provided by ADE during its training over the last couple of years. The Transition pages also have been structured around the recommendations ADE provides for requirements for Transition in IEPs.

Like the MET, the IEP forms have been cross-referenced with each Citation/Line Item/Guide Step that the ADE monitors utilize when completing a File Review to ensure that all required IEP components are addressed. This cross-reference document can be found within the User Support page in the e-IEP PRO under the User Guide section.

Additionally, the e-IEP PRO includes a unique leading-edge feature that re

-enforces compliance by not allowing an IEP to be finalized unless each of the SAIS edit checks (as defined in the ADE SAIS documentation) are met including eligibility and level of service concurrency edit checks. And, like the MET, the e-IEP PRO provides an on-line Audit Feature that applies 143 IEP-specific audit edits to check the IEP report for possible missing data and provide the IEP writers with reminders and compliance feedback.

In summary, the e-IEP PRO offers and provides districts in Arizona the most complete, comprehensive and compliant set of MET and IEP forms available.

Recently, when the e-IEP PRO was being reviewed for endorsement by the Council of Administrators of Special Education (CASE), Maria Rascon, Special Education Director of Casa Grande ESD and the former AZ-CASE President stated "Special education directors who are both e-IEP PRO users and CASE members strongly believe that MediaNet Solutions, Inc. has produced an excellent product that can easily manage the multitude of tasks and oversight that we bear in ensuring compliance with special education paperwork. The company has established credibility and trust amongst special education directors in Arizona for producing a product that is fluid and responsive to the various legal, statutory, federal requirements placed upon us."

For more information on ADE monitoring information see: <http://www.azed.gov/special-education/program-support-monitoring/>.

e-IEP PRO Introduces IEP Information Sheet Portal for GenEd Staff

Included in Version 12.0 of the e-IEP PRO is a new general education staff portal that allows general education teachers to easily obtain real-time IEP Student Information Sheets (IEP Accommodations information, IEP Goals information, etc.) for the special education students in their classroom.

The IEP Information Sheets produced via this portal are the same IEP Information reports available from within the e-IEP PRO IEP Designer Print screen option.

This new general education teacher access portal eliminates the need for special education teachers and/or special education administrators to provide general education teachers printed copies of the IEP Student Information Sheet and/or upload electronic copies of the IEP Student Information Sheet into the district's student management system.

Additionally, since the reports are real-time, meaning they display information from the student's most recent IEP, when addendums are

completed and/or other changes are made to a student's IEP, general education teachers can quickly and easily obtain a copy of the updated IEP Information Sheet.

To learn more about this new feature, the following on-line video can be reviewed within the e-IEP PRO e-Training Module (Version 12.0 Updates section):

(004) ****NEW** GenEd Teacher On-Line Access Portal For Student Information Sheets.**

See us on the web at
www.e-ieppro.com

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